

I. The May 14, 2014 meeting of the University Senate was called to order at 3:11 pm. (S. Collins)

II. Roll Call (Sadowsky) Present: Alvares, Benfield, Chapel, Chrite, Collins, Jerry Cutler, Jonathan Cutler, Davis, Fails, Gardin, Gaynor, Gill, Gingerich, Gurskis, Kelshaw, Lakusta, McCann, Mengara, Morrissey (Montesinos), Murray, Pennington, Peterman, Powell, Prezant, Sadowsky, Sullivan, Wilson, and Wolfson.

III. Approval of March 26, 2014 and April 30, 2014 minutes – no quorum

IV. Good News/ Announcements

- 1) Thank you to Douglas Murray who will serve as a one-year replacement as senate rep to the UCC
- 2) Roger Solomon will serve as the senate rep on the safety committee
- 3) Betsy Lin will be the senate rep on the honorary degree committee

V. Elections Committee Report - eboard elections could not be held today due to lack of a quorum

VI. Representative to BOT Report – Jack Baldwin-LeClair is no longer on the Board of Trustees because he has already served for four years. He encourages someone from the senate to attend the June meeting as this is when a lot of contracts are passed. He also encourages the Senate to bring issues to the representative who can then present them to the board. President Collins noted that the Senate has the opportunity to make a report to the board twice a year on what the Senate is doing and any issues it is having.

VII. Report from Administration – Provost Gingerich

- 1) Convocations start Sunday. Please participate in your college's program. There will be a reception for honorees in the Kasser Theatre and all faculty have been invited to participate. For the most part, these are the largest graduating classes we've ever had and this is the first year the academic division is entirely in charge of the programs. In response to a comment that faculty are discouraged from attending convocations due to the parking challenges since lots are closed to accommodate guests, the provost suggested the administrative affairs council look into solutions for next year.
- 2) Final comments, mostly of a legal nature, on the social media draft are being taken into consideration.
- 3) Summer is the right time to prepare for the Canvas transition. You need to be ready. Senator Alvares reminded those teaching summer courses that they will need to have their gradebooks outside of Blackboard in case they need to access this information in the fall for incompletes.
- 4) A representative from Trenton says that none of the 20 higher education reform bills went to the legislative committee on higher education which suggests they are not being taken seriously. There is some appetite for formula-based funding of some kind, but this is very vague at the moment.
- 5) We are re-launching the CHSS Dean search and will collect CVs over the summer. We are also launching the CSAM Dean search this summer

VIII. Academic Affairs Council Report – (Cutler) – Update: Student Handbook Statement – Student Rights Within Instructional Context. The council met last month and it was suggested that all items contained terms of conditions and work so the statement was sent to Jerry Cutler and Ken Brook for suggestions of which items fall under shared governance. The provost expressed dismay at this turn of events since this statement is policy and has been around at least since 1998 and probably earlier. Richard Wolfson stated the local had no issues with updating outdated language but is concerned with other language that deals with terms and conditions. The council also wanted to update language on discrimination since the non-discrimination clause was different for students and employees. President Collins stated that the union looks forward to a response from the union and VP Cutler.

IX. Administrative Affairs Council Report – The council just received a report from the institutional repository task force. The council will review and discuss with the eboard and senate at the next meeting.

X. Student Affairs Council Report - The Senate Book Award recipient will be present to accept the award at the opening meeting in September.

XI. NAL Report

- 1) A few years ago there was a settlement for furlough days that would be paid when you leave the university. You should have a bank of 21 hours. 220 people have the wrong balance, and some people only have 50% of the balance. We need to make sure that people who have left the university were appropriately compensated.
- 2) A member paid for parking upfront but was also having payroll deductions for parking. Make sure you are not being charged every pay period if you paid upfront. Parking is now auditing their records to find any other errors.
- 3) The local is still in the process of negotiating some items that some people think have already been negotiated.

X. Constitution Committee (Mengara) – The committee has completed cleanup of the Constitution, a messy time-consuming process. It has been passed on to the senate president who will share it with the eboard who will then figure out how to get it approved. The preference is to wait until bylaws have been updated. Much more work is needed. Thanks to committee members Senators Kelshaw, Charlot, Rubin, and Chatterjee.

XI. Unfinished Business

- 1) Campus Tobacco Policy Task Force Recommendation. The task force consisted of co-chairs Marie Cascarano (Health Promotion), and Debra Ragin, (Psychology), as well as members John Delate (res ed) Nditi Amutah (health and nutrition sciences), Saundra Collins, Bill Sullivan, and Fred Gardin.
- 2) The task force was formed in November 2012 to look at developing a policy on use and/or control of tobacco on campus. They met 10 times, held a public hearing, consulted scholars and experts and looked at what other college campuses are doing as well as the effects of second-hand smoke. It is impossible to determine a safe level of exposure to environmental smoke, and the rate of smoking among college age youth has increased in the past 20 years. There are currently 17 smoke-free campuses in NJ and this trend is growing across the country. Faculty staff and students presented a wide array of views. The task force took a walking tour to see if there were appropriate venues for smoking sites and also considered past efforts.
- 3) In May the Higher Education Committee of the state assembly proposed a ban on smoking on NJ college campuses. This proposal needs to be approved by both houses before going to the governor and is expected to pass.
- 4) The overwhelming majority of the task force recommends adopting a 100% tobacco and smoke-free policy. The university has a responsibility to provide a safe environment for all students. They recommend the ban begin AY 2016-2017, allowing for 18 months of intensive notification and education. The recommendation may be changed if the law changes prior to that period.
- 5) A lengthy discussion ensued. Questions that were raised included why the task force is proposing a ban on chewing tobacco as well, was a serious attempt made to find spaces for people to smoke, no money is allocated to assist with smoking cessation, and penalties and enforcement have not been determined. The fear was also raised that we may be starting a slippery slope of limiting freedoms. Health promotion is volunteering to help with cessation programs, many institutions also use free state hotlines. There are many models that schools are using that we can adopt. The ban on chewing tobacco is also recommended because of risks to the chewer and cleaning and disposal issues. The task force was unsure how many smokers are on campus, but student numbers are at about 16%.
- 6) The senate was short a quorum and was therefore unable to vote on the recommendation.

XII. New Business

1) Recognition of Senators leaving the senate:

A RESOLUTION OF APPRECIATION, May 16, 2014:

WHEREAS, membership in the University Senate is a significant measure of commitment to Montclair State University, and

WHEREAS, those Senators retiring from the Senate this year have given generously of their time, talent and energy, and

WHEREAS, the mission of the University and the Senate have been significantly furthered by their individual and collective efforts,

NOW THEREFORE BE IT RESOLVED that members of The University Senate extend its appreciation and sentiment of WELL DONE to

Danne Davis

Todd Kelshaw

Wing Poon

Susana Yu

Richard Peterson

Dean Brent Chrite

AND BE IT FURTHER RESOLVED that this expression of thanks be noted in the minutes of The University Senate.

- a. Senator Davis served as interim recording secretary. Senator Kelshaw has served on numerous committees and was the only senator who was also a facilitator in the cross-disciplinary lunch series. Dean Chrite showed us how educated our students are and provided a lot of support to the senate.
- b. No quorum available to approve the resolution.

3): Issues from Campus Senators (CART, CEHS, CHSS, CSAM, SBUS, Librarians, Prof. Staff, At-Large) – none

4) Voices from Campus Community: David Trubatch requested that a memo be sent to adjuncts informing them about what needs to be done with campus. The Academic Technology Committee and Learning Management subcommittee think that the process should be allowed to work itself out before directives are issued.

XIII: Adjournment at 4:19 pm

The 2014-2015 University Senate was not convened due to a lack of quorum.

Minutes Approved September 2, 2014

Respectfully Submitted by Kathleen Sadowsky, University Senate Recording Secretary