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**Proposal Form: Erasmus+ Funding for Faculty**

**Teaching/Training (8 hours total) in Graz, Austria**

**Please submit by Dec. 6th, 2024 at 5pm**

International Academic Initiatives regularly applies for Erasmus+ funding in partnership with UniGraz in Graz, Austria. Given that UniGraz is Montclair’s longest standing and most active international partner, we have had much success with Erasmus+ grants for faculty mobilities. There is currently funding for us to select one or two full-time Montclair faculty to spend 5 days in Graz in Spring 2025, within the following travel windows:

 travel within March 8th to 16th, 2025 OR travel within May 6th to June 1st, 2025

The funding is for 7 days maximum, **5 days in Graz and 2 travel days**, because otherwise a visa is necessary for US citizens. The funding of **1,940 EUR** is sent directly from UniGraz to the selected faculty, and is as follows:

 820 EUR airfare grant and 1,120 EUR per diem stipend for 5 days in Graz.

This funding is to deliver 8 hours worth of teaching or for a training activity, arranged with assistance from one or more faculty counterparts at UniGraz. The format of the teaching can be varied, including lectures, discussions, workshops etc., and the teaching has to be incorporated into existing classes at Uni Graz. Proposals should not be for conference participation or stand-alone workshops outside of the curriculum.

Training activities are for the professional development of the grantee and can include job-shadowing, networking with colleagues, learning a new technique, observation periods, participation in training courses, discussing academic initiatives, exchange on best practice examples etc. (excluding conferences). The hours do not all have to be in the same format, but they must meet these criteria:

1. There must be a clear connection to at least one department, center, school, program, or other academic unit within UniGraz. Given this criteria is met, interdisciplinarity is welcomed.
2. The teaching/training activity must be mutually beneficial to the proposer and to UniGraz.

**Eligibility** -- Proposers must be full-time Montclair or Bloomfield College faculty.

 -- The teaching/research areas of the proposer must have some connection to

 one of the areas of study within UniGraz.

-- U.S. citizenship is not required. If your nationality that does not enable visa-

 free entry into Austria, contact *international@montclair.edu* before applying.

-- Preference will be given to those who have not had Graz Erasmus+ funding.

**Application process:**

Applications will be reviewed by an evaluation committee through the Office of the Provost and the *International Advisory Committee*. The review will happen in Dec./Jan. with notification of results by Jan. 15th, 2025.

To apply, send 3 attachments to whitet@montclair.edu, no later than **Dec. 6th, 2024 at 5pm:**

1. the proposer’s **C.V.**
2. a PDF or other attachment showing an **invitation letter/email from a UniGraz colleague**, confirming that she/he/they plan to be on campus during your travel window**,** as well as reasonable explanations of how your proposed teaching/training could work. The details of the 8 hours of teaching/training need not be fully planned, but there should be enough references to format, spaces, and attendees/audiences for the review committee to assess the feasibility of the proposal. Invitations should not be for conference participation or stand-alone workshops outside of the curriculum.
3. This **Proposal Form**, with the description below complete, being mindful of word counts

**Description of Teaching/Training Activity: [max 1000 words]**

Please describe the proposed 8 hours of activity, making sure to address:

(1) how this teaching/training connects to a department, center or area of study within UniGraz;

(2) how this teaching/training will benefit the proposer’s work at Montclair; and

(3) how this teaching/training could benefit the students, scholars, and researchers of UniGraz.

**[Max 1000 words]**