

## NOTICE TO BIDDERS

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**The Assistant Vice President of Procurement Services at Montclair State University will receive bids for Request for Proposal # 1609 University Hall-Replacement of Heat Exchanger HX-2 - through December 13, 2024 at 11:00 a.m. when they will be publicly opened in the Third Floor Lobby of the Overlook Corporate Center, 150 Clove Road, Little Falls, NJ 07424.**

Scope of Work: The project consists of the replacement of a damaged and corroded Heat Exchanger at University Hall with a new Heat Exchanger.

Copies of the Request For Proposal, including Information for Bidders, bidding forms and specifications may be downloaded on or about November 7, 2024 at <https://www.montclair.edu/procurement/bidding-opportunities/>.

A Pre-Bid Meeting and Site Inspection will be held on November 20, 2024 at 10:00 a.m. at the University Hall. A campus map is located at <https://www.montclair.edu/campus-map/>. Bidders are advised that attendance at both the pre-bid meeting and site visit is strongly recommended, and no special consideration will be provided to any bidder who does not attend.

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. regarding Affirmative Action; State of New Jersey Prevailing Wage Rate Act, N.J.S.A. 34:11-56.26 et seq.; and N.J.S.A. 52:25-24.2 regarding Ownership Disclosure. **Bidders shall also be classified by the Division of Property Management and Construction (DPMC) and possess a valid C032-HVAC with a minimum aggregate rating of \$1,000,000 or more at the time of proposal submission and contract execution.** Montclair State University is an Equal Opportunity Purchaser.

In accordance to N.J.A.C., 17:14-1.2 et seq. and Executive Order 71, signed by Governor James E. McGreevey in 2003, the University requires bidders to make a good faith effort to provide opportunities for Small Business Enterprises (SBE) to participate in the performance of this contract as subcontractors consistent with the overall goals established for construction services by the State of New Jersey.

SBE subcontracting goals are not applicable if the bidder is currently registered with the State of New Jersey as an SBE firm.

Details regarding the requirements for vendors bidding this work are contained in this request for proposal. Questions shall be in writing and may be directed to Natalie Mensah via e-mail at [MensahN@montclair.edu](mailto:MensahN@montclair.edu). No oral questions or answers shall be authorized or relied upon by bidders.

By: Shawn Laidlaw, Assistant Vice President of Procurement Services, Montclair State University.