

## MONTCLAIR STATE UNIVERSITY NOTICE TO BIDDERS

**The Assistant Vice President of Procurement Services at Montclair State University will receive bids for Request for Proposal # 1608 – Virtual Reality Classroom & Development Lab through November 1, 2024, at 11:00 AM, when they will be publicly opened in the Third Floor Lobby of the Overlook Corporate Center, 150 Clove Road, Little Falls, NJ 07424.**

Scope of Work: The project consists of the conversion of Fox Theater into a classroom, computer lab, and virtual reality pod for Dreamscape Learn, including a new IT server room and accessible single-use restroom.

Copies of the Request For Proposal, including Information for Bidders, bidding forms, and specifications, may be downloaded on or about October 4, 2024, at <https://www.montclair.edu/procurement/bidding-opportunities/>.

A Pre-Bid Meeting and Site Inspection will be held on October 14, 2024, at 10:00 AM at the entrance to the Fox Theater. A campus map is located at <https://www.montclair.edu/campus-map/>. Bidders are advised that attendance at both the pre-bid meeting and site visit is strongly recommended, and no special consideration will be provided to any bidder that does not attend.

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. regarding Affirmative Action; State of New Jersey Prevailing Wage Rate Act, N.J.S.A. 34:11-56.26 et seq.; and N.J.S.A. 52:25-24.2 regarding Ownership Disclosure. **Bidders shall also be classified by the Division of Property Management and Construction (DPMC) and possess a valid CLASSIFICATION #C008 – General Construction or CLASSIFICATION #C009 – General Construction/Alter. & Additions with a minimum aggregate rating of \$15million dollars or more at the time of proposal submission and contract execution.** Montclair State University is an Equal Opportunity Purchaser.

In accordance to N.J.A.C., 17:14-1.2 et seq. and Executive Order 71, signed by Governor James E. McGreevey in 2003, the University requires bidders to make a good faith effort to provide opportunities for Small Business Enterprises (SBE) to participate in the performance of this contract as subcontractors consistent with the overall goals established for construction services by the State of New Jersey.

SBE subcontracting goals are not applicable if the bidder is currently registered with the State of New Jersey as an SBE firm.

Details regarding the requirements for vendors bidding this work are contained in this request for proposal. Questions shall be in writing and may be directed to David Bielicka, Interim Associate Director of Procurement Services via e-mail at [bielickad@montclair.edu](mailto:bielickad@montclair.edu). No oral questions or answers shall be authorized or relied upon by bidders.

By: Shawn Laidlaw, Assistant Vice President of Procurement Services, Montclair State University.