

# MONTCLAIR STATE UNIVERSITY

Montclair, NJ 07043

## ADDENDUM NO. 2

### Request for Proposal # 1607 Travel Services for Feliciano School of Business

Date of Original Bidding Documents:           October 28, 2024  
 Date of Addendum No. 1:                       November 6, 2024  
**REVISED Bid Opening Date:**               **November 18, 2024 at 10:00 A.M.**

**INTENT:** This Addendum forms a part of the Contract Documents and modifies the Original Bidding Documents and Prior Addenda, if any, as identified above. Unless specifically noted or specified hereinafter, all work shall comply with the applicable provisions of the Contract Documents.

It is the sole responsibility of the Bidder to be knowledgeable of all of the additions, deletions, clarifications and modifications to the RFP relative to this RFP as set forth in all addenda. Bidders should acknowledge receipt of this Addendum in the space provided on the Bid Form. Failure to do so may subject Bidder to disqualification.

#### **I. ANSWERS TO QUESTIONS:**

#	RFP Section Reference	Question and Answer (Bolded)
27	3.1	Is the 24/7 access to US based, English speaking doctor on call a requirement for the selected vendor, or is this flexible as long as the vendor provides 24/7 emergency support? <b>Answer: It is a requirement</b>
28	3.1	Does the 24/7 emergency support need to be provided via a call center? <b>Answer: Yes, call center or in person.</b>
29	General	For the networking reception, can you please advise on what this should include? (e.g. private or semi-private space, food and alcohol inclusions, etc.) - <b>Answer: Please see question 9 &amp; 10</b>

#### **II. ADDITIONS, DELETIONS, CLARIFICATIONS AND MODIFICATIONS TO THE RFP**

#	RFP Section Reference	Additions, Deletions, Clarifications and Modifications
1	Attachment 1 - Price Sheet	The RFP has been revised to adjust the Attachment #1 - Price Sheet to allow for separate pricing to be submitted per student and per program leader. In addition, please review the above questions and answers for additional clarity on the submission. As a reminder, it is highly recommended that Bidders provide an additional context surrounding how the Bidder arrived at the pricing for the grounds and academics package submitted.
2	1.2	The RFP Bid Opening Date has been extended to November 18, 2024 at 10:00AM.

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Please acknowledge receipt of this Addendum No. 2 via the following email address: [bobetl@montclair.edu](mailto:bobetl@montclair.edu)

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Company Name (please print)

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Date

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Signature

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Title

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Contact Name (please print)