

MONTCLAIR STATE UNIVERSITY

Montclair, NJ 07043

ADDENDUM NO. 1

Request for Proposal # 1601 Environmentally Preferred Liners

Date of Original Bidding Documents: June 17, 2024
Date of Addendum No. 1: June 27, 2024
Bid Opening Date: July 11, 2024

INTENT: This Addendum forms a part of the Contract Documents and modifies the Original Bidding Documents and Prior Addenda, if any, as identified above. Unless specifically noted or specified hereinafter, all work shall comply with the applicable provisions of the Contract Documents.

It is the sole responsibility of the Bidder to be knowledgeable of all of the additions, deletions, clarifications and modifications to the RFP relative to this RFP as set forth in all addenda. Bidders should acknowledge receipt of this Addendum in the space provided on the Bid Form. Failure to do so may subject Bidder to disqualification.

I. ANSWERS TO QUESTIONS:

#	RFP Section Reference	Question (Bolded) and Answer
1	Section 3.0	<p>Question: Can you confirm that there are 2 delivery locations, the Central receiving which orders approximately 100 cases of each type of liner every 1-2 months and the former Ward Trucking Plant which orders 100 cases of each trash liner every 2-3 months? Can you let us know if there are any more locations?</p> <p>Answer: There is only one delivery location at Montclair State University, Central Receiving, 147 Clove Rd, Little Falls, NJ 07424, at Bay Doors 1, 2, or 3.</p>
2	Section 3.0	<p>Question: I read in the bid document: "All delivery vehicles shall be clearly marked with the vendor's name and / or company logo." Does that mean that we cannot ship the Liners through major carriers? Or using another company truck?</p> <p>Answer: The requirement stated in the bid document, "All delivery vehicles shall be clearly marked with the vendor's name and/or company logo," is intended to ensure clear identification of the</p>

		delivering party. However, this does not preclude the use of major carriers or third-party delivery services. If utilizing a major carrier or another company's truck for the delivery of the liners, it is important to ensure that the shipment is properly documented and that the carrier can provide adequate identification of the vendor upon request. This can be achieved through appropriate labeling, documentation, or other means of verification.
3	Section 3.0, 3.9 and 3.10.3	<p><u>Question:</u> Do we need to have a Public Works Registration if we are only supplying Liners?</p> <p>Answer: A Public Works Certificate is not required. RFP Section 4.8.3 has been revised to state “Not Applicable to this RFP” .</p>
4	Section 3.0 and Appendix #2	<p><u>Question:</u> Can you provide the Case Weight (Lbs. per case) for each of the liners?</p> <p>Answer: Please see below, as well as the updated Appendix # 2 in this RFP that includes the updated information:</p> <p>3.1.a. Environmentally Preferred Liner – 24’ X 33’, 1 Mil Clear – 15.5 lbs</p> <p>3.1.b. Environmentally Preferred Liner – 24’ X 33’ 1.5 Mil, Blue – 16.5 lbs</p> <p>3.1.c Environmentally Preferred Liner – 38’ X 60’, 1.3 Mil, Clear – 18.5 lbs</p> <p>3.1.d Environmentally Preferred Liner – 38’ X 60’ 1.5 Mil, Blue, Printed University Recycles or Equivalent – 20.0 lbs</p> <p>3.1.e. Environmentally Preferred Liner – 60’ X 72.5’, 1.3 Mil Clear – 31.0 lbs</p> <p>3.1.f. Environmentally Preferred Liner – 60’ X 72. 5’, 1.3 Mil, Blue, Printed University Recycles or Equivalent- 32. 5 lbs</p>
5	General	<p><u>Question:</u> Can you provide the bill of lading from the most recent deliveries for each can liner?</p> <p>Answer: Below is the relevant information from the most recent bill of ladings:</p> <ul style="list-style-type: none"> • (200 HM) 3 Pallets of 24X33 Clear Liners, Polyethylene Sheeting Transparent Non-Woven with a total weight of 2,800 lbs • (400 HM) 6 Pallets of 38X60 Clear Liners, Polyethylene Sheeting Transparent Non-Woven with a total weight of 6,852 lbs • (100 HM) 1 Pallet of 38X60 Clear Liners, Polyethylene Sheeting Transparent Non-Woven with a total weight of 1,748 lbs • (200 HM) 2 Pallets of 38X60 Clear Liners, Polyethylene Sheeting Transparent Non-Woven with a total weight of 3,523 lbs

		<ul style="list-style-type: none"> • (267 HM) 4 Pallets of 24X33 Clear Liners, Polyethylene Sheeting Transparent Non-Woven with a total weight of 3,739 lbs • (40 HM) 1 Pallet of 38X60 Clear Liners, Polyethylene Sheeting Transparent Non-Woven with a total weight of with a total weight of 705 lbs • (40 HM) 1 Pallet of 60X72.5 Clear Liners, Polyethylene Sheeting Transparent Non-Woven with a total weight of 1,148 lbs • (400 HM) 38X60 Clear Liners and (133) 24X33 Clear Liners, 5 Pallets, Polyethylene Sheeting Transparent Non-Woven with a total weight of 8,886 lbs • (40 HM) 24X33 Blue Liners and (30) 60X72.5 Clear Liners, 1 Pallet, Polyethylene Sheeting Transparent Non-Woven with a total weight of 1,488lbs • (198 HM) 3 Pallets of 60X72.5 Clear Liners, Polyethylene Sheeting Transparent Non-Woven with a total weight of 3,101 lbs • (250 HM) 4 Pallets of 38X60 Clear Liners, Polyethylene Sheeting Transparent Non-Woven with a total weight of 4,283 lbs
6	General	<p><u>Question:</u> Can we call FedEx at our expense and pick up a sample of each liner? If yes, can you provide us with the address where FedEx should go, a contact name, phone number & email address, and times that FedEx can come?</p> <p>Answer: Vendors may arrange for FedEx to pick up a sample of each liner. Please contact Fred Davis at 973-583-7906 or via email at davisf@montclair.edu to coordinate the details. FedEx can pick up samples between 8:30 AM and 3:00 PM, Monday through Friday.</p>
7	General	<p><u>Question:</u> Can you provide the recap showing the awarded pricing per item and winning vendor from the previous bid and the date of the previous award? Can you also provide the pricing that the awarded vendor put for subsequent years? (I looked through the contracts posted online and it only goes to 2021, if this is a 5-year contract, I assume the bid was in 2019).</p> <p>Answer: The previous contract was awarded to Central Poly-Bag Corporation for a three-year term from August 1, 2019, until July 31, 2022, with two additional one-year renewals. The University is not providing the unit pricing at this time but can advise that the overall spending under this RFP over the past 5 years has exceeded \$200,000.</p>

II. ADDITIONS, DELETIONS, CLARIFICATIONS AND MODIFICATIONS TO THE RFP

#	RFP Section Reference	Additions, Deletions, Clarifications and Modifications
1	RFP	A revised RFP has been posted with this addendum that fixes the numbering from “Proposal Preparation and Submission” and on, removing the requirement of Public Works and updating Appendix #2
2	Price Sheet	A revised Price Sheet has been posted with this addendum.

Please acknowledge receipt of this Addendum No. 1 via the following email address: pashoo@montclair.edu

Company Name (please print)

Date

Signature

Title

Contact Name (please print)