

# **MONTCLAIR**

## **STATE UNIVERSITY**

### **NOTICE TO BIDDERS**

#### **RFP # 1598 – Landscaping and Grounds Bloomfield Campus**

The Assistant Vice President of Procurement Services at Montclair State University will receive bids for Request for Proposal # 1598 – Landscaping and Grounds Bloomfield Campus until **June 17, 2024, at 2:00 PM**, when they will be publicly opened in the Third Floor Lobby of the Overlook Corporate Center, 150 Clove Road, Little Falls, NJ 07424.

Scope of Work: The project consists of the on-campus landscape maintenance of Bloomfield College of Montclair State University's grounds.

Copies of the Request for Proposal, including any related other documents, may be downloaded on or about May 14, 2024 at <https://www.montclair.edu/procurement/bidding-opportunities/>

A Pre-Bid Meeting and Site Inspection will be held on May 21, 2024, at 10:00 AM at the Bloomfield College of Montclair State University Facilities Office (1<sup>st</sup> floor) 229 Liberty Street, Bloomfield, NJ, 07003. A campus map is located at <https://bloomfield.edu/about-us/maps-directions-parking>. Bidders are advised that attendance at both the pre-bid meeting and site visit is strongly recommended, and no special consideration will be provided to any bidder that does not attend.

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. regarding Affirmative Action; State of New Jersey Prevailing Wage Rate Act, N.J.S.A. 34:11-56.26 et seq.; and N.J.S.A. 52:25-24.2 regarding Ownership Disclosure. Montclair State University is an Equal Opportunity Purchaser.

All required bid documents for this notice, both statutory and as required by Montclair State University Policy and Procedures, are listed on the Procurement Services website: <https://www.montclair.edu/procurement/>

Details regarding the requirements for vendors bidding this work are contained in this request for proposal. Questions shall be in writing and may be directed to David Bielicka, Interim Associate Director of Procurement Services via e-mail at [bielickad@montclair.edu](mailto:bielickad@montclair.edu). No oral questions or answers shall be authorized or relied upon by bidders.

By: Shawn Laidlaw, Assistant Vice President of Procurement Services, Montclair State University.