

Spring 2025 CART CO-OP/INTERNSHIP CALENDAR

January 16th	Classes begin.
February 3rd – Feb 7th	<u>Learning Agreement due.</u> <i>The signed agreement should be submitted to the course instructor after being completed with the internship supervisor.</i>
March 18th	Midterm evaluations will be sent to supervisors via Handshake; Students will be notified via email that midterm evaluations must be completed.
March 26th	Midterm evaluations due to course instructor.
March 31st	Site visit period begins. Students should work with their internship site supervisor and course instructor to schedule. <i>Please note: these can be conducted in person or via Zoom, but are a mandatory part of the co-op course.</i>
April 21st	Final evaluations will be sent to supervisors via Handshake; Students will be notified via email that final evaluations must be completed. <i>*Student self-evaluations do not impact the course grade. They are used by Career Services for reporting and data purposes.</i>
April 29th	Final evaluations due to course instructor; Student Self-Evaluation in Handshake due; does not impact the course grade but is used by Career Services for reporting and data purposes.
May 5th	Last day of the Spring 2025 co-op/internship term.