

FALL 2024 CART CO-OP/INTERNSHIP CALENDAR

September 4th	Classes begin.
September 9th - September 13th	<u>Learning Agreement due.</u> <i>The signed agreement should be submitted to the course instructor after being completed with the internship supervisor.</i>
October 22nd	Midterm evaluations will be sent to supervisors via Handshake; Students will be notified via email that midterm evaluations must be completed.
October 28th	Midterm evaluations due to course instructor.
November 11th-15th	Site visit period begins. Students should work with their internship site supervisor and course instructor to schedule. <i>Please note: these can be conducted in person or via Zoom, but are a mandatory part of the co-op course.</i>
December 6th	Final evaluations will be sent to supervisors via Handshake; Students will be notified via email that final evaluations must be completed. <i>*Student self-evaluations do not impact the course grade. They are used by Career Services for reporting and data purposes.</i>
December 13th	Final evaluations due to course instructor; Student Self-Evaluation in Handshake due; does not impact the course grade but is used by Career Services for reporting and data purposes.
December 20th	Last day of the Fall 2024 co-op/internship term.